

**CITY OF SALEM  
BOARD OF HEALTH  
MEETING MINUTES**

*March 13, 2012*

**DRAFT**

**MEMBERS PRESENT:** Martin Fair, Acting Chair, Dr. Larissa Lucas, Robert Dionne & Gayle Sullivan

**OTHERS PRESENT:** Larry Ramdin, Health Agent

**MEMBERS EXCUSED:** Dr. Barbara Poremba, Chairperson

**TOPIC**

**DISCUSSION/ACTION**

**1. Call to Order**

The meeting was called to order by Martin Fair, at 7:03pm.

**2. Minutes of Last Meeting**

(Jan 10, 2012)

Dr. Lucas moved approval of the January 10, 2012 minutes. B. Dionne seconded<sup>the</sup> motion. All were in favor.

Dr. Lucas moved to approve executive session Minutes of Dec 14, 2010, January 19, 2011, February 8, 2011, March 8, 2011 & March 31, 2011. Seconded by G. Sullivan, the motion passed unanimously.

**3. Chairperson Announcements**

Martin Fair updated the Board on Chairperson, Dr. Barbara Poremba's condition. She should be returning to the meetings soon.

**4. Monthly Reports-Updates**

**A. Administrative Report**

Presented and approved. Copy available in office

**B. Public Health Nurse Report**

No Public Health nurse Report was available due to the vacancy in PHN position.

**C. Health Agent Report**

The grant money was received for the Regionalization Grant.

Larry Ramdin will be working with SSU to create a logo and a by-line for Healthy Salem. A blog, Facebook, and Twitter are being started for the Board of Health. L. Ramdin has also requested an account with the Salem Patch website and The Gazette website.

L. Ramdin gave the Board Members a Wind Turbine Study Summary prepared by the MA DPH.

An inspection was done by the Health, Fire and Building Depts. of the common areas at Loring Towers due to persistent calls from a resident, who alleges that the management company is unresponsive to his complaints.

During the inspection minimal violations were noted, none of which present a danger to health and safety.

Delilah Castro our new Sanitarian was introduced to the Board.

Nurse interviews were completed on March 13, 2012. A candidate was selected and a background check will be started.

L. Ramdin will be meeting with the Mayor on Thursday and has requested an additional clerk.

**Dr. Lucas moved to accept and put on file all the reports. Seconded by R. Dionne, the motion passed unanimously.**

#### **D. Council Liaison Update**

Councilor Furey spoke about the City Council meeting and the request he put forth on behalf of the Board for the reduction in the number of board members and the change of title of the Department Head from Health Agent to Health Director or Director of Public Health.

#### **5. New Business**

##### **A. Discussion of reduction in number of Board Members and Department Head Title**

The Board discussed the appearance of Beth Renard, City Solicitor, Larry Ramdin and Martin Fair before the City Council Committee on Public Health Safety & Environment to ask the Council's support in requesting special legislation to reduce the number of Board Members from seven (7) to five (5) and discussed their reasoning for the request. They also asked that the Council amend city ordinance to be consistent with MGL Chapter 111 that allows for the Board of Health to appoint either a Director or Agent. The Board decided to write a letter to the City Council explaining their thoughts and rationale for recommending a reduction in board membership.

**G. Sullivan made a motion that the Board of Health recommend to the City Council and Mayor that the size of the Board be reduced from a 7 member Board to a 5 member Board. Dr, Lucas seconded it and the motion passed unanimously.**

##### **B. Ellen Gould, RDH, MPA of Polish, LLC & Rick's Kids**

Ms. Gould explained that Polish, LLC and Rick's Kids (501c3) are school based dental programs for children in grades K-12. They have also started working with senior centers and Boys and Girls Clubs. She has collaborative agreements with local dentists so she would not be taking away business from them. The hygienist would do a standard check up and give the students information

about their exam. They also provide fluoride treatments and sealants. The schools provide only the space to set up portable equipment and the scheduling. This would be at no cost to the students or schools but will bill their insurance companies for service provided that won't impact their relationship with their dentist. They have a small nonprofit associated with the program as well to cover the uninsured.

L Ramdin & Ellen Gould will be working on a project that would offer these services at the senior center and to the point community.

D. Mutual Aid Agreement Region 3D (North Shore Cape Ann Emergency Preparedness Coalition)

L. Ramdin presented a copy of the Mutual Aid Agreement for Region 3D (North Shore Cape Ann Emergency Preparedness Coalition) for the Board to look over and approve.

**G. Sullivan moved to enter into the Mutual Aid Agreement and authorized Larry Ramdin to sign the MOU in the absence of the Chairperson and designated the Health Agent as the Board's authorized representative per section 3 of the Mutual Aid Agreement.**

**R. Dionne seconded the motion which passed unanimously.**

**6. MEETING ADJOURNED:**

**R. Dionne moved to adjourn. Dr. Lucas seconded the motion which passed unanimously.**

Meeting adjourned at 8:45pm

Respectfully submitted,

Heather Lyons-Paul  
Clerk of the Board

*Next regularly scheduled meeting is April 10, 2012 at 7pm  
At City Hall Annex, 120 Washington Street, Room 311 Salem.*